

TEMPORARY PISTOL PERMIT APPLICATION INFORMATION SHEET

Before you schedule your initial appointment, make sure that you have:

- 1) Completed all of the Temporary State Pistol Permit Application (*including your SSN*), DPS Form 799-C, **and had it notarized**. Please note that only one race can be selected and are as follows: W =White; B = black; A = Asian/Pacific Islander; I = American Indian/Alaskan Native.
- 2) A Connecticut State ID card/operator's license, or for military members and their spouses, a valid home state ID card or military ID card.
- 3) Proof of Citizenship or Legal Alien Status i.e. *certified copy of birth certificate, US passport, or alien registration card*.
- 4) An original handgun safety course certificate issued by a certified instructor. *The course must consist of no less than the NRA's Basic Pistol Course including a pistol or revolver live fire portion.*
- 5) A copy of the course instructor's credentials, including their identification number, certification expiration date and rating. The instructor must meet one of the following ratings:
 - NRA Certified Pistol Instructor
 - Certified Police Firearms Instructor
 - DEP Certified Firearms Instructor
 - Other State's Certified Firearms Instructor
- 6) Proof of Residency within the Town of Groton. *Utilities bill in the name of the applicant for an address in the Town of Groton.*
- 7) Two separate checks or money orders made payable to the "Treasurer, State of Connecticut" and in the amounts of \$14.75 and \$50.00.

Initial appointments for your interview are scheduled for Wednesdays and will take approximately 45 minutes. Walk-ins are not permitted. During the appointment, your application and accompanying paperwork will be reviewed. You will then be fingerprinted (pursuant to CGS 29-29(b)). **If the application is not filled out correctly or you are missing documentation, your application will not be accepted. You will be allowed to reschedule the interview for when all paperwork is completed.** This will not be held against you in the process.

To schedule an appointment, contact the Records Division at 860-441-6713, Monday through Friday, 8:30 a.m. – 4:30 p.m.

Fingerprint processing takes approximately 8 weeks for the results to be returned to the department. Once they are received, the department will start the background investigation. Upon completion of the background investigation, you will be notified of the outcome.

There is a \$70.00 fee for the Temporary State Permit due when the permit is issued. The temporary permit is valid for 60 days, and during that time, you must apply with the State for the permanent permit. You may not purchase firearms with a temporary permit.